



Membership Application Form

Please complete and return to The Secretary, ATTIA Ltd at the address shown at the base of this form. Please note that new membership of ATTIA Ltd must be approved by the Board of Directors which meets every two months.

Please read all terms and conditions of Membership on pages 2 & 3 prior to completing/signing this form.

I/We _____

Hereby apply to become a (*please tick one*):

- | | | |
|--------------------------|--------------------------|---|
| Producer member..... | <input type="checkbox"/> | Annual fee \$350.00 + GST and 10 c/kg production levy + GST plus a one-off joining fee of \$500.00 + GST for a pre-audit. |
| Non-Producer Member..... | <input type="checkbox"/> | Annual fee \$350.00 + GST |
| Associate Member..... | <input type="checkbox"/> | Annual fee \$175.00 + GST if applicable |

of ATTIA Ltd and I/we agree to be bound by the Constitution and Code of Conduct in force.

Please fill out the fields below after reading the Membership categories, rights and obligations on pages 2 & 3 before signing on page 3 and returning the completed form to ATTIA Ltd by email, fax or post to the address/fax at the bottom of this page.

Company Name : _____

Surname : _____

First Name : _____

Registered Office : _____

Mail Address : _____

Business Address : _____

Business Phone : _____ Home Phone: _____

Business Fax : _____ Mobile: _____

E mail : _____

Our involvement in the Tea Tree industry is: _____

Name of Proposer: _____ Signature: _____

Name of Seconder: _____ Signature: _____

The proposer and a seconder (if required) must both be either existing Producer or Non-Producer Members of ATTIA.

Membership Categories

1. Producer Member

Definition: A natural person or an entity that is domiciled in Australia, owns or leases a body of land (minimum 2.00 hectares) which is, or intends to be, planted with *Melaleuca alternifolia* with the express intention of producing 100% pure Australian tea tree oil (TTO) for sale or export. A Member of this category must achieve COP Accreditation within 24 months of their acceptance as a Member of this category by the ATTIA Board of Directors.

Any new Membership proposal in this category must be accompanied by a proposer and a seconder both of whom are either existing Producer or Non-Producer Members of ATTIA Ltd.

Annual membership fee: \$350 + GST plus an administration levy of 10 cents per kg of TTO produced in the defined 12 month period between 1 July to 30 June.

In addition a Member in this category must pay a one-off joining fee of \$500.00 + GST to cover the cost of a pre-audit.

Rights:

- The person or entity is entitled to one (1) vote at a General or Special Meeting.
- Full access to members section of ATTIA website
- Access to TTBP seed (subject to conditions)
- Use of ATTIA Logo (subject to conditions)
- Access to COP audit and certification as COP accredited producer

Obligations:

- In the event of the Company being wound up a maximum sum of \$2.00 must be paid for payment of debts and liabilities of the Company (Limited Guarantee).
- Must at all times abide by the ATTIA Code of Conduct as approved and published by the ATTIA Executive from time to time.
- Must maintain COP Accreditation at all times.
- Must pay \$500 to cover the cost of a Pre Audit which must be conducted within two months of acceptance as a Member of this category by the ATTIA Board of Directors
- Must, once COP accredited, maintain COP Accreditation at all times thereafter.
- Must pay \$500 per subsequent COP Audit visit until Accreditation is achieved (no limit on number of Audits).
- Must achieve COP Accreditation within 24 months of their acceptance as a Member of this category by the ATTIA Board of Directors
- All Membership fees must be paid in full within 90 days

2. Non-Producer Member

Definition: A natural person or an entity that is domiciled in Australia and owns or leases a place of business in Australia which is used primarily for the sale, export or marketing of 100% pure Australian TTO and/or TTO-containing cosmetics or other TTO-containing products. A Member of this category must strive towards COP accreditation and achieve this within 24 months of their acceptance as a Member of this category by the ATTIA Board of Directors.

Any new Membership proposal in this category must be accompanied by a proposer and a seconder both of whom are either existing Producer or Non-Producer Member of ATTIA Ltd.

Annual membership fee: \$1,000.00 + GST.

Rights:

- The person or entity is entitled to one (1) vote at a General or Special Meeting.
- Full access to members section of ATTIA website
- Access to COP audit and certification as COP accredited seller or trader

Obligations:

- In the event of the Company being wound up a maximum sum of \$2.00 must be paid for payment of debts and liabilities of the Company (Limited Guarantee).
- Must at all times abide by the ATTIA Code of Conduct as approved and published by the ATTIA Executive from time to time.
- Membership fee must be paid in full within 90 days

3. Associate Member

Definition: A natural person or entity that is domiciled in Australia or overseas with a distinct connection to the TTO industry in any capacity; generally a business which is used primarily for the sale or marketing of 100% pure Australian TTO and/or TTO-containing cosmetics or other products.

Any new Membership proposal in this category must be accompanied by a Proposer who is either a Producer or Non-Producer Member.

Annual membership fee: \$350.00 + GST if Australian otherwise GST free.

Rights: The person or entity is **not** entitled to vote at any General or Special Meeting.
No access to members section of ATTIA website
Use of ATTIA Logo (subject to conditions)

Obligations: In the event of the Company being wound up a maximum sum of \$0.00 must be paid for payment of debts and liabilities of the Company (Limited Guarantee).
Must at all times abide by the ATTIA Code of Conduct as approved and published by the ATTIA Executive from time to time.
All Membership fees must be paid in full within 90 days with all bank or other charges to be borne by the Member.

Name(s) of Applicant(s):

1. _____

2. _____

Signature(s) of Applicant(s)

1. _____ Date: ____/____/____

2. _____ Date: ____/____/____

Please email, fax or post the completed application form to ATTIA Ltd at the address/fax below. Your application will be assessed as soon as possible and, once ratified by the Board of Directors; we will be in contact with you.